



WINTER BAILEY

Communities Adviser

DIAVIK DIAMOND MINE (*Rio Tinto/Dominion Diamond Mines*)

As the communities adviser for the Diavik Diamond Mine, Winter interacts with a variety of stakeholders including participation agreement signatories, community organizations, and community, territorial, and federal governments.

She makes sure that Diavik's commitments to the stakeholders are met and reported on. Winter takes pride in building strong relationships with communities located near the Diavik Diamond Mine.

Through its community agreements, known at Diavik as participation agreements, the company builds stronger relationships. The agreements include training, employment, and business spending commitments.

Winter also manages the mine's employee apprenticeship program and the Diavik scholarships program. Scholarships are distributed by the company and its community partners.

Being a good corporate citizen is embedded in the values of Diavik Diamond Mine and Winter shares this responsibility with all other mine workers and corporate office employees.



JOB GOALS

- Engaging with community groups and representatives to support and participate in community activities
- Planning, delivering, and managing site and community events
- Responding to stakeholder and community inquiries and providing feedback
- Maintaining compliance registers and documents including stakeholder lists
- Monitoring and tracking community investment programs
- Writing and producing communication material for print and online

SKILLS THAT PLAY A PART

- Strong background in a community relations or communications role
- Strong verbal and written communication skills, including the ability to work effectively as part of a team as well as liaise with and build relationships with stakeholders
- Strong organisational skills and ability to manage multiple projects and priorities
- Be available to support Rio Tinto in community events and activities outside of business hours
- Ability to be adaptable and flexible with proven ability to deliver results

EDUCATION AND TRAINING NEEDED

- A tertiary qualification in community relations/development and/or communications, journalism or marketing
- Desktop publishing experience

TRAINING RESOURCES

- Northern Leadership Development Program